



## Diploma in Risk Management

### Existing Diploma Students

IRM is pleased to announce the last workshop for the existing Diploma in Risk Management is being held on **8th April 2008**

#### Why should you attend?

- Maximise your personal effectiveness on studying the Diploma and passing your final modules on the existing Diploma programme
- To meet and network with other students
- To meet and learn from practitioner examiners and other students in both a formal and informal environment

#### Workshop programme – 8 April 2008

Delegates will have the opportunity to attend the module workshops on the existing Diploma, gaining information on how to approach exam questions for the final examination sitting for the programme in June.

This is the **last** opportunity for students to pass modules on the existing Diploma, so you are strongly recommended to attend. It provides an opportunity to meet examiners and seek help and guidance from both examiners and other students.

#### Workshop choices

Students may just attend the workshops they registered for, however it is recommended to use any spare time networking with other students. If you do only wish to attend the workshops, please ensure you arrive at least 10 minutes before the first workshop you are attending is due to start.

#### Networking

Students on a distance learning qualification can often feel isolated. The workshop offers an ideal platform to meet students, learn from and support one another and provides an opportunity to arrange longer term local study groups with students in your own area.

#### Pricing Structure for 8<sup>th</sup> April

##### Diploma programme only

£100 + VAT (£117.50 inc VAT) plus  
£35 + VAT (£41.13 inc VAT) per workshop option

##### Diploma programme and B&B on 7 April 2008

£200 + VAT (£235.00 inc VAT) plus  
£35 + VAT (£41.13 inc VAT) per workshop option

#### Booking form

Please complete the electronic booking which can be found at:  
<http://www.eventsforce.net/IRMCURRENTDIPLOMAWORKSHOP8APRIL08>

#### Queries

Please contact [Barbara.Asieduah@theirm.org](mailto:Barbara.Asieduah@theirm.org)

#### Cancellation policy

Cancellation of a booking prior to 10 March 2008 will incur an administration charge of £150 + VAT

## Delegate Joining Instructions and Important Information 8th April 2008

### Venue

Warwick Conferences  
Conference Park  
University Road  
CV4 7AL

**Nearest Station:** Coventry

### How to get there?

For details on how to find the centre, please click on the link below  
<http://www2.warwick.ac.uk/conferences/aboutus/gettinghere>

### Registration

Registration will take place on 8<sup>th</sup> April at 9am in the foyer/concourse of the Humanities Building (no. 24 on the campus map) Follow the red arrows on University signs to find Humanities. Please use the front entrance (off Library Road) as this will give easiest access to the registration desk.

All workshop sessions will take place in the Humanities Building.

### Accommodation

On site ensuite accommodation is available for night of 7<sup>th</sup> April. Students will be staying in either Jack Martin or Arthur Vick Residences. Room keys can be collected from reception in the Rootes Social Building from 15:00 on the day of arrival. Breakfast is served in the Rootes Restaurant on the first floor of the Rootes Social Building between 07:30 and 09:30.

Rooms must be vacated by 09:30 on your day of departure.

**There is however a limited number of rooms, so if you'd like accommodation you are advised to book early. Accommodation is on a first come first served basis.**

### Internet Access

All bedrooms on campus are networked for free internet access (for computers with an Ethernet network card) PC's with free internet & email access are available in Rootes Reception and may be accessed between 07:00 and 23:00 each day. There are various wireless free hot spots on campus including one in Rootes Foyer.

### Car Parking

Delegates must use the Conference car parks 6, 7 8, 8a or as parking is free of charge during the event. Please note car parks 6 & 15 are the furthest away. If you park in 7 or 15 you will need to collect an exit code from Rootes Reception in order to leave. All of the University's car parks are displayed on the accompanying "campus map". Please do not use other car-parks as most are restricted and the University operates a clamping policy.

### Shuttle Bus

The University operates a complimentary shuttle bus from Rootes Social Building, to Jack Martin or Arthur Vick Residences. This service runs approximately every ten minutes between the hours of 07:00 – 10:00 and 15:00 – 20:00.

### Left Luggage

A luggage store is available in Rootes Social Building. Please ask at IRM registration for details.

## Programme – 8<sup>th</sup> April 2008

09:00 – 09:30	Coffee and registration
09:30 – 09:45	<b>Welcome and overview of the day</b> <i>Steve Fowler CEO</i>
10:00 – 11:30	<b>Workshop option one (revision of module)</b> <i>Module Lead Examiner</i>
11:30 – 11:45	Coffee break
11:45 – 13:15	<b>Workshop option two (revision of module)</b> <i>Module Lead Examiner</i>
13:15 – 14:15	Lunch
14:15 – 15:45	<b>Workshop option three (revision of module)</b> <i>Module Lead Examiner</i>
15:45 – 17:00	<b>Workshop option four (revision of module)</b> <i>Module Lead Examiner</i>
17:00	Close of day