

The Institute of Risk Management

Scottish Regional Group



Meeting: September Meeting

Date: 17th September 2004

Venue: St Johns Hospital
Livingston
West Lothian
EH54 6PP

Tel: 01506 419666

Time 2.00pm

Attending:

Ann McGrory, Prudential PLC **(AMG)**

Alex Marr, Risk Management Partners **(AM)**

Jane Muirhead, Lothian University Hospitals **(JM)**

Kay Drummond, Napier University **(KD)**

Gary Drennan, All Risk Management **(GDr)**

Paul Gowens, Scottish Ambulance Service **(PG)**

Gordon Dakers, Mellon Global Investments **(GD)**

Iain McCormack, AON Insurance, **(IMC)**

Mike Madden, John Menzies, **(MM)**

Paula Speirs, Ferguson Young **(PS)**

Laura Anne McMahon, MDDUS **(LAM)**

Peter Mackie West Lothian Healthcare **(PM)**

Apologies:

Graham Hudson

Doug Wilson

Graham Jukes

Eileen Abbess

Stephen McQuoney

Mark White

Shaun Bryson

Margaret Davies

Anne Storm

Graham Offord

Caroline Henderson

Grant Laing

Simon Blyth

Judith Wright

Bruce David

Neil McLennan

Lynn Drennan

Russell McKay

Gareth Young

Douglas Creevy

Charles Manuel

Mark Warner

Minute:

1) Welcome

Due to an unexpected bereavement, Graham Offord was unable to attend and Laura Anne McMahon agreed to chair the meeting.

LAM thanked everyone for attending and **PM** for hosting the meeting.

The meeting agenda was already brief and unfortunately due to unforeseen business commitments, Mark Warner, who was giving one of the two presentations was also unable to attend, leaving only one speaker. The group agreed unanimously however that the meeting should still go on.

LAM suggested that a request should be made that the IRM conference, which was being held the following Monday, should be held in Scotland at some stage. All agreed.

Due to a number of new members it was agreed that members of the group would introduce themselves and give a brief summary of who they were, what they do and what they wish to get from the group.

Ann McGrory, who rather than give a formal presentation would simply give her introduction in a bit more depth, started this session. Ann, who works in Risk and Insurance Management, provided the group with an interesting in-depth talk on her remit, what it involved and highlighted that she was the chair of the Scottish branch of AIRMIC. This was then followed by round the table introductions.

Following a very informative session from the group a general discussion opened up and **AM** suggested that the group should have some connection to the local authorities risk management group ALARM. He highlighted the problem of both groups holding conferences on the same day!

PS suggested that all risk managers irrespective of what industry is involved face the same issues. She reiterated the need for the group to be a 'problem solving' group and a 'doing' group.

PM suggested that as the introduction session was interesting and helpful that all group members should submit a brief summary of who they are and what they do to **LAM**. This could be held on the IRM web-site and allow members to quickly source the appropriate people when they need specific advice. The group agreed.

2) Diploma Workshop

A general discussion on the diploma started.

AMG asked a question regarding the Corporate Governance. She had problems understanding the paper and had stated that she has asked for feedback.

GD mentioned that Corporate Governance is the key issue in the upcoming conference.

PS suggested that the term 'corporate' should be dropped and the term should simply be 'governance'.

LAM suggested that 'corporate governance' should be a key topic for the January meeting.

Conference

LAM informed the group that Graham Offord had asked if there were any burning questions that the Scottish members wished to raise and he would be happy to table them at the National IRM meeting.

3) Future Meetings

GD suggested that topics should be agreed for future meetings. These would lead into general discussions e.g. Risk Culture, Risk Appetite etc.

PS agreed and suggested we generate a list to discuss.

LAM to e-mail group to ask for list to be created

PS suggested using technology for communications – not hard copy e.g. e-mail. **LAM** agreed a thought the IRM members web-site might be able to accommodate the discussions.

PG asked for a distribution of information about good web-sites to visit rather than wasting time individually searching. **AMG** suggested a good start was the Institute of Chartered Accountants (England and Wales).

GD mentioned the ongoing discussions regarding the potential for a future 1 or 2-day risk management course from IRM. This would benefit those who didn't have the time to go along the lengthy diploma route. There was also the possibility that it could be done via distance learning.

PM mentioned that the IOSH Scottish Healthcare Specialist Group had recently been created, similar to the IRM group and suggested we could perhaps formally link with them.

JM asked about the sharing of information within risk management. She had read an article in the IRM publication regarding the 'bow tie' methodology and wanted more information.

GD suggested that this methodology was simply the flavour of the month and the principals were still the same whatever method was used. He stated he was happy to share any information he gets from the conference with the group.

PM asked about what methodology would be adopted to a blank canvas scenario when setting up a risk management system. It was agreed that these are topics that we should go into in more detail at future meetings.

LAM asked **AM** and **MM** what they were looking for from the group and the meetings? Their main concerns seem to be around isolation.

4) AOCB

AMG requested that diploma study days should be moved around and perhaps even moved north on some occasions. **GG** agreed and laughingly suggested that there was actually life north of London.

JM asked about sharing of study books that were no longer being used. Caledonian University allows students to join their library for £60 per year but sometimes it is difficult to get access to books due to demand. The group agreed to consider how best to share unused books throughout those sitting the diploma.

5) Summary

LAM would give any questions to Graham for the national conference.

She will e-mail group members for agenda topics.

The group will identify suitable RM courses other than the diploma.

6) Next meeting

AMG offered the Stirling Prudential building as a possible venue as did **KD** who offered Napier University.

LAM will identify possible speakers and communicate to group through normal channels.

Date of next meeting is **Friday 21 January 2005**.