



South Wales & SW of England IRM Meeting **Meeting Notes**

DATE:	14.12.05	LOCATION:	Marsh Offices, 1 Victoria Street, Bristol
CHAIRMAN	Fergus Dolan, Marsh		
SECRETARY	Sue Houldey, Ecclesiastical Insurance Group		
ATTENDEES:	Per distribution list		

1. Introduction

Chairman welcomed all those attending.

It was agreed that 3 meetings per year would be arranged. Bristol was felt to be a central accessible location for future meetings.

The Aims and Objectives of the group are to review case studies from individual companies and exchange practical experience. Volunteers for future presentations were requested.

Each attendee gave a brief introduction of themselves and their roles within their own organisations.

2. Ben Davis, Corporate Risk Manager, WS Atkins

BD gave an outline of WS Atkins structure and operations, together with his role within the Group.

An issue in 2002 raised the profile of risk management and has led to the development of the current risk management focus.

They have senior management support, with the Boards in each business area taking a more active interest in Risk Management.

In 2005 a new Risk Management and Insurance team of 3 have been recruited, whose focus is to

- build closer working relationships with each area of the business
- develop the risk logs, the risk monitoring and the reporting mechanisms
- actively challenge the business on a variety of aspects including the risks identified and the assumptions made
- Improve risk awareness and training

They have 24 risk logs, which are currently updated monthly.

The presentation was followed by a questions and answer session.

3. **Graham Ramsey, Issues and Risk Manager, Vodafone**

GR gave an outline of the approach to Business Protection adopted within Vodafone.

This includes

- Review of resilience capabilities for each business area
 - Objectives
 - Approach
 - Deliverables
 - Way forward
 - Key Performance Indicators

The process involves

- reviewing the financial exposures,
- identifying interdependencies and any gaps in cover
- managing the business expectations.

Business resilience should be part of a project life cycle. New developments should not go live until a DR test has been completed and all lessons incorporated into the project.

The completion of 20 reviews has included

- Completion of a recovery strategy
- Test of recovery solutions and recommendations
- Service recovery plans in place
- DR sign off by the service owner
- Annual exercise of the full DR and business plans

The presentation was followed by a questions and answer session.

4. **AOB**

The next meeting will be arranged for February 2006 and will be held at the Airbus offices in Bristol.

It is hoped the two speakers will be

- The Risk Manager from Rolls Royce,
- The Risk Manager from the DVLA

Additional meetings will be planned for May and November 2006.