

## IRM Health Sector Special Interest Group

Notes of a meeting held on Wednesday 25<sup>th</sup> October 2006 at the Institute of Risk Management, Lloyd's Avenue, London, EC3N 3AX

**Present:** Patrick Halloran (Chair), Rayne Ward, Mark Boulton, [Fenula](#) Muir (NPSA), Susan Owen

**Apologies:** Andrew Mills, Beveleigh Atkins, Brian Toft, Carole Walker, Caroline Fish, Douglas Blair, Glen McGregor, Laura Langan, [Maddy](#) Butler, Michelle Dixon, Paul Johnson, Roger Shaw, Sandra Meadows, Steve Fowler, Wayne Gault

### 1. Presentation on Engaging Clinicians in Healthcare Risk Management

This presentation was given by Finola Muir, of the National Patient Safety Agency, the original presenter, Sandra Meadows, having left the NPSA since the postponed June SIG meeting. The subject matter of the presentation, engaging clinician involvement in health sector risk management, was one that many members had specifically expressed a desire to see, which itself had been a major factor in postponing the June meeting due to the large numbers unable to attend it

The presentation generated a number of questions and much discussion amongst those present.

Finola was thanked for her time, and those present expressed the hope that the NPSA, in whatever 'new' form it might take following the imminent reporting of the recent review of its work, would continue to be involved in the activities of the Health Sector SIG

### 2. Attendance at SIG Meetings

The poor attendance at the meeting was discussed and it was agreed that Patrick would seek to establish who, from the original list, was still interested in remaining a member of the SIG, and seek some sort of commitment to participating in its future activities.

### 3. Member Profiles.

This item, raised at the last meeting, was discussed again and it was agreed that it would be helpful in enabling SIG members to get to know each other given that face to face contact was likely to be somewhat limited. A short document will be produced (for members only) consisting of a 'thumbnail' sketch of each member so all may know a little of each others background and their areas of particular interest with regard to risk management and the health sector.

It was agreed that those wishing to be included in this should forward a couple of paragraphs to Patrick Halloran. A couple of paragraphs totaling no more than 300 words would be sufficient. Members should note that this is purely and only for the benefit of other members, and is intended to assist in getting to know one another and developing an understanding of the context in which others make various comments and suggestions. It was noted that, in line with SIG rules, this document nor any part of it, may be circulated outside the Group or used for commercial purposes

### 4. Engagement of Appropriate People in Risk Management

A short discussion took place regarding the problems in many health sector settings, of engaging the appropriate people and gaining their genuine commitment to the various risk management processes, and the similarities between these challenges and those associated with clinician engagement in more specific 'clinical' risk management

It was noted that whilst the NPSA was doing much work on the latter, there was scope for the SIG to look at the engagement of senior management in healthcare settings and consider if there were any lessons for health sector risk management in its widest sense from other sectors or industries including the private sector.

It was agreed that it would be interesting to ask senior representatives from such organisations to speak at future SIG meetings and offer their perspectives on engaging the most appropriate individuals within an organisation in its risk management processes. However, it was also noted that interest and attendance levels amongst SIG members would need to be significantly higher than currently evidenced if such events were to be credible

## **5. Members Contact Details**

The efforts of the Chair to update the Members List and contact details were noted. It was agreed to ask members, via these minutes, to email Patrick details of their preferred email address (if different to the one these notes are sent to) and also to include a couple of contact telephone numbers, preferably including place of work and/or mobile number

It was noted that this personal contact information would be solely for the use of the Chair and Secretary, for SIG administrative purposes, to ensure reliable means of contacting members as and when this might be necessary. The data would not be circulated outside or even within the SIG. Members who want other SIG members to have this information would share it on a personal basis in the usual way.

## **6. Venues for Future SIG Meetings**

This item had also been discussed at a previous meeting, but with only one response to date. Whilst venues in London other than the IRM offices are required, it is particularly important to have some options outside of London if the SIG's stated intention not to be limited to London is to be achieved. It was agreed to again ask members to let Patrick know via email of any possible venues. The requirement is a room which can accommodate up to apx. 24 people, at which tea and coffee could be provided, which is 'reasonably accessible' and which the SIG would not be charged for.

## **7. Syllabus for Healthcare Risk Module of IRM Diploma**

The above syllabus was discussed and some of those present expressed the view that it would benefit from being made more interesting, relevant to current issues and concerns and should also be encouraged to move away for its current reliance on just one primary text as its main source of information. There was also clear anecdotal evidence that others shared this view. It was agreed that Patrick would discuss with Steven Fowler the possibility of the SIG formally reviewing the syllabus for this module of the Diploma in line with the existing timetable for its planned re-launch next year

### **Future Meetings**

The next two meetings will take place at 10.30 am on Wednesday 24<sup>th</sup> January 2007, and 10.30 am Wednesday 25<sup>th</sup> April 2007, venues to be confirmed

### **Date of Next Meeting**

The next meeting will take place at 10.30am on Wednesday 24<sup>th</sup> January 2007, venue to be confirmed