

Meeting held on 13th December, 2007. AIG Tower.

- 1) Update on the Pandemic exercise scenario, specifically;
 - a) Jeremy to circulate a note outlining the IRM's role in bringing together the public and private sectors where it sees a need based on the risks to the well being of the community as a whole and its members in particular – see draft attached
 - b) Presentation by Ed Loessi, CEO Faulkner Technologies who provide technical support to 19 Municipalities in Brisbane on Emergency Preparedness is attached
 - c) Presentation by RG Rosso, Marketing Director, STS summarized as:
 - i) A Pandemic is going to happen and it will be mayhem
 - ii) Processing systems are available but require investment and adaptation
 - iii) The main steps in the process were surveillance, strain identification, contingency and continuity planning

2) Proposed meeting dates for 2008-01-16

Feb – 14 – venue: - Lenovo's offices at 23/F Lincoln House, Taikoo Place

March - 13

April - 10

May - 15

June - 12

July - 10

Sept - 11

Oct - 16

Nov - 13

Dec – 11

All members are asked to assist with venues.

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Attachments

1. PowerPoint presentation by Faulkner Technologies
2. Draft letter to Sec for Security, Centre for Health Protection, Members of the IRM in HK

Attachment 2

Draft letter to the Assistant Secretary for Security and the Department of Health (Centre for Health Protection), members of the IRM in Hong Kong

The Regional Group of the Institute of Risk Management (IRM) in Hong Kong represents several of the corporations in the private sector which provide essential services, for example in the areas of electricity, transport, food, banking etc. These services will be affected by the outbreak of a 'pandemic' and, in the view of the Regional Group, the probability and the impact of such an outbreak are high. It appears to the group that communications between the various bodies, public and private could be improved, thereby strengthening Hong Kong's preparedness and response.

In order to improve the situation, the Regional Group would like to suggest that a facilitated, half-day meeting is held to establish how communications between the public and private sectors can be improved so that the continuity of essential private sector services as a part of and in support of the government's contingency plans for a pandemic can be better provided.

The agenda for this meeting is suggested as follows:

1. Early Warning - existing measures to monitor the incidence of events which could result in an outbreak – Security Bureau
2. Treatment – existing measures for the prevention and treatment of disease – Department of Health
3. Continuity Planning
 - a. Likely constraints of the supply of essential services - all
 - b. Summary of existing contingency plans by essential service providers – IRM
4. Communications and access to information
 - a. Existing communications channels and identification of gaps or constraints – all
5. Action Plan – all

I would be grateful if you could let me know whether you would be interested in attending such a meeting which is tentatively scheduled for [2.30 pm on Thursday, 6th March, 2008 at (venue)].

Yours sincerely,

Jeremy M Kidner
Chairman of the Regional Group of the IRM in Hong Kong