

IRM North East Regional Group - Minutes

2nd February 2010

Name	Company
Attendees	
Doug Skene (DS)	TL Dallas
Lindsey Robinson (LR)	Dickinson Dees LLP
Melvin Goody (MG)	Dept of Health
Wendy Hardman (WH)	AON
John Garrity (JG)	AON
Neil Hodgson (NH)	Oval
Simon Tranter (ST)	Grainger Plc
Richard Parkin (RP)	Bartlett
Alan Shaw (AS)	DWP
Paula Chamberlain (PC)	AVIVA
Carl Gray (CG)	Sheffield Council
Guests	
Carolyn Williams (CW)	IRM
Apologies	
Julie Senior (JS)	Job Centre Plus
Greg Clare (GC)	AVIVA
David Cartwright (DC)	TL Dallas
Peter Nutbein (PN)	Royal Mail
Ian Helyar (IH)	Barlett
John Dinsdale (JD)	Barlett

1. Welcome, alarm, evacuation and assembly details

DS opened the meeting and welcomed our guest, CW. DS recapped the discussions of the last meeting for the benefit of CW who was unable to attend due to the weather conditions.

2. Any alternations to last minutes

None required.

3. Aims and objectives/terms of reference of IRM Regional Groups – by CW

- CW explained her role with the IRM her current title is 'Head of Thought Leadership' this involves writing articles, talking at events, extending the IRM membership and supporting special interest and regional groups.
- The main purpose of regional groups is to provide continuous education.
- CW thanked DS for taking the initiative to form the North East group she confessed that there was a hole on the map.
- Currently the IRM has approximately 3000 members across the world, the IRM rely heavily on its members as volunteers; there are 14 people employed at the IRM head office in London.
- CW explained that there is a policy for operating a regional groups; this is not too prescriptive. One of the main requirements is that the group has a chair and a secretary; these people must be members of the IRM. Non members are welcome to help with the organisation and planning of the group and are able to attend up to 3 meetings.

- There are around 150 members within the North East region who we should target to attend our regional meetings. CW explained that the IRM would support us in attracting these members to our meetings by using the IRM website and publications.
- CW recommended that the secretary retained a list of members and non members.
- CW covered the issue of finance and confirmed that most groups are self financing and often link up with other professionals to host joint events. The IRM would consider funding events on a case by case basis if this was going to generate new members.
- It was asked whether sponsors/hosts would be able to obtain any benefit if they were not receiving a fee; CW explained that the IRM publication would be happy to name the sponsor/host in the magazine. CW also said that we could write up an article of our meetings and this could be published or if a big event was planned Graham Buck from the magazine would attend and complete the write up.
- It was asked whether any other benefits could be provided to sponsors/hosts e.g. reduction in membership; CW provided details of the new group affiliate scheme.

4. Selection of chair, secretary and committee members

To assist in making the selections each attendee gave a brief introduction, including what area of risk they were interested in. The following appointments were made –

- Chair – DS
- Conference Representative - AS
- Secretary - LR
- Additional Committee Members – MG, a representative from Barlett (RP, IH or JD), a representative from AON (WH or JG), a representative of New Entrants (ST or GC), a representative from Government (PN or CG) and a representative from Insurance (NH, DC, PC).

5. Yearly plan – meetings to be held May, October and February

The group agreed that we did not want to stretch ourselves too far and thought that 3 meetings a year would be sensible. Ad – hoc meetings could be planned as and when if the opportunity arises.

6. Plans of first meeting – venue, date, time, speaker etc.

JG had found two speakers for our first meeting –

- Alex Hindson (AH) - Head of Group Risk, Amiln plc and Deputy Chairman of the IRM
- Bill Aujla (BA) - Head of Enterprise Risk Management at BT plc and Chairman of the IRM Enterprise Risk Management Special Interest Group

It was felt that these two high profile speakers would attract a high level of attendees. JG would liaise with AH and BA to establish their availability in May. Once a date had been set we would gather details of those interested in attending before a venue was booked. The group agreed we would be keen to attract non members also, but we may have to give priority to members depending on interest.

7. Any other business

'Linked in' Professional Networking Site – NH would set up a 'Linked in' group so that we can use as a method of communication.

IRM Annual Conference 20-21 April –Registration for the annual conference was now open.

Terms of Reference – AS had prepared the groups Terms of Reference; all agreed on its content.

Handouts – LR distributed pocket size handouts on Risk Management (provided by the IRM)

IRM Online Resources – CW advised that the facility will soon be available.

Update since the meeting

13 May 2010 will be the date for the first meeting, the topic is Enterprise Risk Management and it will be presented by AH and BA.

You should note your interest to LR, email - lindsey.robinson@dickinson-dees.com

Any offers of hosting the event should be directed to DS, email – doug.skene@tdallas.com

The 'Linked in' group has now been set up – please register at <http://www.linkedin.com/> for further information please contact NH, email - neil.hodgson@oval1.theovalgroup.com